**Slaidburn Health Centre PPG meeting held on Tuesday 19 May 2020 via ZOOM**

Present:

Dr Amy Bonner

Mike Fairbairn

Kim Shutes

Vicki Wood

Heather Harrison

Tracey Ankers

Sarah Hey

Paul Elms

Zoe Elms

Lynda Stephenson

Val Sharpe

John Sharpe

Neil Webster

Kath Webster

Apologies:

Mel Shutes

Liz Scott

Mary Beattie

John Ashworth

Bob Staples

Jackie Howard

1. Welcome, introductions and apologies:

The Chair welcomed those present and apologies were read out. Apologies were accepted as above. Noted that Mel Shutes has resigned from this committee.

1. Minutes of meetings held on 9 March 2020:

Minutes of the meeting held on 9 March 2020 agreed as a true record.

1. Matters arising (actions):

See updated action plan.

1. Dr Bonner updates:
	1. Telephone appointments are largely well received by patients.
	2. MyGP has not yet had a good uptake. If this could be improved it would be really good to enable the video consultation option in the App.
	3. Following the outbreak of Covid19, demand was initially quite high but then quietened off and is now back to a normal level of demand.
	4. Surgery staff have been checking up on ‘shielded’ and vulnerable patients although there has been very little guidance for this activity.
	5. The success of telephone triage appointments has enabled the surgery to become further efficient and streamlined.
	6. CQC registration went well and has been completed.
	7. Dr Bonner would like to discuss ideas to improve the uptake of MyGP to further improve the service offering.
2. Discussions:
	1. A discussion followed about improving the uptake of the MyGP app. The following was agreed:
		1. A flyer to go out with repeat prescriptions/ distribution from Slaidburn Village Stores/ distribution from The Hark to Bounty with take out meals. (ACTION Heather)
		2. A facebook link for all to further comment and share. (ACTION Vicki)
		3. An email to all patients for whom the surgery has email addresses (ACTION Heather)
	2. Tracey suggested that good use could be made of the chairs of various committees in the valley to send out information (ACTION Mike)
3. AOB
	1. Paul updated about the Hodder Valley Covid Support Group. This has been a great success and a really good example of community cohesion. Fortunately, the valley has not been too hard hit by this pandemic and volunteers have not had too much to do.
	2. Mike suggested that post pandemic, the group is kept in place in order to achieve a virtual group that would provide community outreach for the PPG. The committee were in full agreement and Paul will take the idea to the weekly meeting of the HVCSG on Saturday 23 May 2020. Mike said that this group would be able to support the lifestyle management ambitions of Dr Bonner. (ACTION Paul)
	3. If the above is accepted, the virtual sections in the ToR will be reinstated and published. (ACTION Kim)
	4. Paul told Dr Bonner that the feedback from the HVCSG of the surgery has been first class. Dr Bonner thanked him for the feedback.
	5. Paul asked for clarification about the business cycle for the surgery and security of tenure going forward. Dr Bonner explained that by the end of June 2020 she would have to make 25% budget savings; this had been a non-negotiable part of the original contract. There had been a contract review meeting on 19 May with the Primary Care group of the CCG and they had been happy that Dr Bonner is on track to manage the budget. Dr Bonner has requested some funding in order to address a backlog of administration that she had inherited following take-over of the business. It had been acknowledged that the managed changes had now to run for a while in order to prove the practice.
	6. Concerns were raised about the possibility of Dr Bonner making the business viable (contract renewal is October 2021, with the possibility of a twelve-month extension) for someone else to successfully bid for the business at renewal.
	7. Mike stated that he would appreciate a meeting with the CCG to discuss the future of the surgery post Covid19. (ACTION Mike)
	8. Tracey asked if representatives of the PPG would be able to attend the CCG AGM. (ACTION Mike)
	9. Paul asked if there was any advantage in recruiting more patients. Dr Bonner explained that she was working to a funded contract and there was no financial advantage at the moment of more patients although patient numbers had recently improved. Hopefully a new contact would be on the basis of per head funding,
4. Close

The meeting closed at 20.30. Next meeting to be the AGM held in Slaidburn Village Hall on Wednesday 9 September 2020 at 7.30.